



Events Custodian (Part Time)

The custodial staff is part of a dynamic team advancing the mission of the Perkinson Center for the Arts and Education by maintain a clean and pleasant space for our vibrant community of artists, students, and patrons. The Perkinson Center is an active, performing arts facility in the heart of Chester, VA and is home to the Baxter and Elaine Perkinson Jr. Art Gallery, Jimmy Dean Theater (350 seats), and an expansive education center.

Job Description:

This position will perform a variety of duties including the care and cleaning of performance spaces, lobby, facilities and other building areas during scheduled events. Work is repetitive in nature, requiring efficient performance of simple and heavy-duty building cleaning and maintenance duties. Work is performed under general supervision and is reviewed through inspection of completed tasks. **This is an hourly, part-time/casual hire position that requires night and weekend availability.**

Responsibilities:

- Cleaning and sanitizing various areas such as galleries, theaters, restrooms, offices, and common spaces both public and non-public.
- Sweeping, mopping, vacuuming, and dusting floors.
- Emptying trash bins and replacing liners.
- Cleaning windows, mirrors, and other glass surfaces.
- Restocking supplies like toilet paper, soap, and cleaning products daily and monitors buildings during shows to ensure restrooms are stocked, and trash containers are emptied.
- Responds to requests when asked to perform general cleaning before, during and after events.
- Reporting any damages or repair needs to the appropriate supervisor.
- Assisting with event setups and teardowns, including moving furniture or equipment as needed.
- Adhering to safety protocols and maintaining a clean and hazard-free environment.
- Operating and maintaining cleaning equipment and tools.
- Mixes cleaning solutions and chemicals in containers in preparation for cleaning, according to instructions.
- Follows procedures for the use of chemical cleaners and power machinery to prevent damage to floors and fixtures.
- Occasionally assisting with outdoor maintenance tasks, such as snow removal or gardening.
- Performs other duties as assigned.

Qualifications:

- Minimum of **one year** experience in facility cleaning or janitorial work or any combination of education and experience that provides the necessary knowledge, skills and abilities to perform the classification duties and responsibilities.
- Must have open availability to work an event-driven schedule, which may include mornings, nights, weekends and holidays as needed.
- Will often be required to walk, stand, and lift up to 75 pounds
- Excellent communication and interpersonal skills
- Excellent organizational skills
- Proven ability to manage multiple tasks simultaneously
- Solid problem-solving skills and ability to work independently

The position will remain open until filled. Perkinson Center for the Arts and Education offers competitive pay and a pleasant work environment. The successful candidate for this position will be subject to a comprehensive pre-employment background check.

The Perkinson Center for the Arts and Education is an equal opportunity employer and does not discriminate on the basis of race, color, marital status, religion, gender, gender expression, age, sexual orientation, veteran status, national origin, genetic information, or physical or mental disabilities which do not prevent performance of essential job tasks. The Perkinson Center for the Arts and Education is committed to recruiting, supporting and fostering an equitable, diverse and inclusive community of outstanding staff members and volunteers. Those who share this goal are encouraged to apply.

To apply:

Send resume and references to jobs@perkinsoncenter.org with "Custodian Candidate" in the subject line. No phone calls please.